Established 1987

## **Attendance at School**

## **Attendance**

The Education Act requires children to attend school on each school day. Exceptions to this rule include - illness, unavoidable causes, compulsory absences [suspension] and other reasons acceptable to the Minister.

Should your child be absent, a note is to be sent to the school at the earliest available opportunity. A telephone call will also suffice. If your child is absent for more than three [3] days please let us know of your child's absence and the expected duration of absence.

In some cases, it is advisable for parents to check with the school concerning possible non-attendance. If a child is absent for 15 consecutive days without explanation they may be removed from the roll.

Children who arrive late to school need to report to the office for a late slip. Late slips are issued after 8:50am.

Children who need to leave the school early must be signed out at the office by the parent. The parent will then be given a sign out card to hand to the teacher upon collecting the child from the room.