



Burrowes State School

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Wednesday 20th January 2021

Dear Parents/Caregivers,

2021 Return to School UPDATE

Welcome to 2021 at Burrowes State School. We are looking forward to welcoming students and parents back to the start of the school year. We need to work together to make sure we can help all our students to class in the first week. A reminder to parents that the new school times commences on Wednesday 27th January (first day of Term 1). Please refer to the table below for times.



Burrowes State School Proposed School Times for 2021

Time	Activity/Lessons	Contact Time
8.30 – 10.30am	Morning Session	2 hours contact time
10.30-11.00am	First Break Play	30 mins play
11.00-11.15am	Eating Time – this would be where students have the bulk of their lunch food	
11.15-1.15pm	Middle Session	2 hours contact time
1.15-1.40pm	Second Break Play (Teacher Aides & Specialists on Duty)	25 mins play
1.40-1.50pm	Eating Time (undertaken by classroom teachers – this eating break would ideally be a munch and crunch session where students can continue to work whilst eating)	10 minutes contact time
1.50-2.30pm	Last Session	40 minutes contact time

Drop off and Pick-up Procedures

PREP 2021:

- ✓ Prep parents will have received an email from their child's classroom teacher today. Prep parents please refer to teacher's names below to identify your child's Prep class for 2021.
- ✓ Can I please ask Prep Parents to arrive at school on the times listed below (dependent on which class your child is in). If you are not sure which class your Prep student is in please contact the office on 38023333. These drop-off times will be applicable for Week 1 ONLY (Wednesday 27th, Thursday 28th and Friday 29th January) **Prep A - Ms. Carr & Prep C – Ms. Henare & Prep's from P/1A – Ms. Mason 8.30am start, Prep B – Ms. Tolchard & Prep D – Ms. Inwood 8.45am start**
- ✓ It would be appreciated if parents use the QR Code located at the gate when entering school grounds.
- ✓ **From Week 2 commencing Monday 1st February**, I would ask that Prep parents drop students at the Prep gate (at the front of the school on Third Avenue) by 8.30am. There shall

be teacher aides and/or teachers on duty at the Prep gate that will escort Prep students to their respective classroom each morning.

- ✓ We are requesting that only **one adult per family** enter school grounds and their child/children's respective classroom on Day 1. This will ensure limited numbers of adults in each classroom at any one time.
- ✓ Due to current Covid-19 restrictions only five adults are permitted in each classroom at any one time. Therefore we ask that parents proceed to their child's classroom and wait outside for directions from classroom teachers. It would be appreciated if parents maintain social distancing requirements whilst waiting.
- ✓ We ask parents to exit classrooms/school grounds as soon as practical please.
- ✓ If you wish to share information with your child's teacher, an email may be a more efficient way to share detailed information. Our class teachers need to be available for all students in these before-school times.
- ✓ Commencing on Wednesday 27th January At 2.20pm teachers will line Prep students up in their class groupings at the Prep gate awaiting collection by parents. Please note if you are not at the Prep gate for collection by 2.30pm, students shall be taken to the office and parents contacted. **This process will commence on Wednesday 27th January with the return of all students.**

Years 1-6 2021:

- Students will move straight to their classroom area and follow instructions given by their teachers.
- We are requesting that only **one adult per family** enter school grounds and their child/children's respective classroom on Day 1. This will ensure limited numbers of adults on school grounds and in each classroom at any one time.
- School gates will opened at 8.00am.
- If you would like to drop off your child/children at the front of the school, you do not need to escort your child/children to their classrooms.
- Parents, who wish to accompany children to their classroom on Day One, please ensure you maintain social distancing requirements and it would be appreciated if you use the QR code upon entry into the school.
- Due to current Covid-19 restrictions only five adults are permitted in classrooms at any one time. Therefore we ask that parents proceed to their child's classroom and wait outside for directions from classroom teachers prior to entry. It would be appreciated if parents maintain social distancing requirements whilst on school grounds.
- We ask parents to exit classrooms/school grounds as soon as practical please.
- If you wish to share information with your child's teacher, an email may be a more efficient way to share detailed information. Our class teachers need to be available for all students in these before-school times.
- We request that parents wait for their children at the gates at 2.30pm where possible.
- From Day 2 (Thursday 28th January) students in Year 1-6 are asked to enter and exit the school grounds via the front gate (Third Avenue) or the back gate (near the hall). To ensure appropriate social distancing on school grounds, we ask that parents drop and collect their child/children from the above mentioned gates where possible.

- We request that parents do not drop children off at school until 8.00am as no supervision is provided.

If parents have any specific requirements related to drop off or pick up, I ask parents to please contact their child/children's class teachers. This can be done by ringing the office on 3802 3333 and leaving a message or by emailing the teacher directly.

I would ask parents to please ensure that all their personal details are up to date. If not please make contact with the office at your earliest convenience.

The ['COVID normal' health practices](#) link provides parents with updated information re Covid-19 practices currently in place in Queensland.

We are very excited about what 2021 holds for our learners and our staff have been actively planning and preparing for a great year ahead.

A huge thank you to all parents for their ongoing support of our great school. Remember we are all in this together.

Take care and stay well.

Kind regards
Trish Wilmott
Principal