



Enrolment Agreement – Burrowes State School

Students Name: _____ Date: _____

Burrowes State School is committed to providing a safe, respectful and disciplined learning environment for all students, staff, parents and visitors. We promote 'Pride @ Burrowes' and are a proud PBL school. We believe providing a learning experience that meets the needs of the 'Whole Child'. Every team member is committed to ensuring that every child is given every opportunity and support to be successful every day.

Our school's rules are:

I am safe
I am respectful
I am responsible
I am a learner

Students

Below is a copy of the PBL behavioural expectations for students at Burrowes SS. These expectations have been collaboratively created and help students and visitors understand the expectations and meet the standards we hold for everyone at Burrowes State School.

I am Safe

All Settings:

- I will keep my hands and feet to myself

Assembly/Movement

- I will sit in two lines
- I will walk with my class in 2 lines to transition around the school

Before and After School:

- I will wait outside the Resource Centre before school
- I will only bring appropriate items to school

I am Respectful

All Settings:

- I will treat everyone with respect
- I will use my manners
- I will treat my property and other's property with care
- I understand and accept that all people are different
- I will respect differences.
- I will wear my uniform with pride
- I will always be honest

Assembly/Movement

- I will sit quietly and listen during assembly
- I will transition around the school quietly

I am a Learner

All Settings:

- I will take pride in my learning
- I will try my best at all times
- I will make mistakes and that's 'ok'
- I will learn from my mistakes

Assembly/Movement

- I will be an appropriate role model for moving around the school

I am Responsible

All Settings:

- I am responsible for my own behaviour
- I will be a role model for other students
- I will be responsible for my own belongings

Assembly/Movement

- I am responsible for my own behaviour
- I will follow directions given to me by teachers

In addition to the school rules it is the responsibility of every student to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules/expectations as outlined in the Student Code of Conduct, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- respect the school property.

Our staff are committed to delivering a high quality of education for every student, and believe all adults in the school, whether visiting or working, should meet the same Positive Behaviour for Learning (PBL) expectations in place for students – I am Safe, I am Respectful, I am a Learner and I am Responsible.

Parents and Visitors

The school wide PBL expectations are also used to explain the expectations of parents and visitors to our school. The following table further outlines expectations of parents and visitors.

I am Safe

- I will follow all instructions from school staff
- I will participate in evacuation/ lockdown as required

I am Respectful

- I will treat everyone with respect
- I will use kind words and actions
- I will respect differences.
- I will always be honest
- I will use respectful language
- I will use appropriate processes to complain or praise

I am a Learner

- I will be an appropriate role model

I am Responsible

- I will be responsible for my own behaviour and lead by example
- I will communicate positively

In addition to this it is the responsibility of all parents/carers to:

- ensure your child attends school on every school day for the educational program in which they are enrolled
 - advise the school as soon as possible if your child is unable to attend school and reason/s why (e.g. child is sick)
 - attend open meetings for parents/carers
 - let the school know if there are any problems that may affect your child's ability to learn
 - support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self-discipline and self-control
 - not allow your child to bring dangerous or inappropriate items to school
 - abide by school's instructions regarding access to school grounds before, during and after school hours
 - advise principal if your child is in out-of-home care
 - keep school informed of any changes to your contact details or your child's details, such as home address, email address and phone number
 - ensure the school is aware of any changes to your child's medical details.
-



Enrolment Agreement – Burrowes State School

Responsibility of school staff to:

- design and implement engaging and flexible learning experiences for individuals and groups of students
- inform parents and carers regularly about how their children are progressing
- design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments

- support personal development and participation in society for students
- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set high standards in work and behaviour
- clearly articulate the school's expectations regarding the Student Code of Conduct and the Student Dress Code policy
- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
- contact parents and carers as soon as possible if the school is concerned about the child's school work, behaviour, attendance or punctuality

- notify parents/carers of an unexplained absence of their child as soon as practicable on the day of the student's absence (allowing time for parents/carers to respond prior to the end of the school day)
- deal with complaints in an open, fair and transparent manner in accordance with [departmental policy](#)
- treat students and parents/carers with respect.

I acknowledge:

- That I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above; and
- That information about the school's current rules, policies, programs and services, as outlined above has been provided and explained to me.

Student Signature:

Parent/Carer Signature:

On behalf of Burrowes State School

.....
Date

.....
Name of Interviewer

.....
Role of Interviewer

.....

.....

.....